

#### William Glasser International Board of Director's - Minutes of Meeting Date: March 15, 2024 Zoom meeting ID: 275-698-2209 passcode: choice https://zoom.us/j/2756982209

	IN ATTENDANCE		ABSENT	APOLOGY
Chairperson	Lynn Sumida	Marketing	Laura Halliday	
Vice Chairperson	Sonia Munoz			
Treasurer	Ahmed Alshati			
Past - Chair	Farida D'Silva Dias			
Organizational Development	Jill Morris			
Members at Large	Mario Leduc			
Business Development	Shigeru Homma			
Executive Administrator	Nadia Thonnard			
Finance & Operations Administrator	Denise Daub			
WGI Exec Director	Denzyl Witbooi			

#### I. Create Alignment – (10 min)

- A. Welcome and introduction from Lynn/Denzyl.
- B. Share desired outcomes from the meeting.

Motion to accept minutes.

Ahmed – Moira Oliver is repeated twice in the January meeting. Ahmed-questioned why there was a significant decrease in numbers at the board meeting. Clarified that the new board started in February.

Denzyl-need to clarify with MOs the structure of the new board.

Motion by Lynn to accept January & February meetings.

C. Adopt the agenda.



- II. Co-Create an organizational culture for WGI applying the Tribal Leadership Model (30 min)
  - A. Tribal Leadership shift needed for WGI
  - B. Roles of new Board members and functioning of committees
    a. Possible dates for offline engagement
    - a. Possible dates for offline engagement
  - C. MO meetings dates, purpose and level of engagement

### D. Voting procedures

Revision on voting procedures will be forwarded to the board to discuss at the next meeting

### III. WGI Finances & Budgeting (30 minutes)

- A. Discuss the budgeting process and the review of the budget in the second quarter.
- B. Presentation of 2023 Quarter 4 Financial report-Ahmed
  - Ahmed recommends that we investigate how to increase our income.
    - New products & services
    - New ways of marketing
    - Support MOs in training and certification.

Denzyl - We need to be financial sustainable to continue with our work and grow. Jill - Do we have a plan as to how we are going to make more money and increase membership?

- Need to move from the poverty state that we have been in and move it into prosperity.
- Need guidelines and structure for people to follow.
- Focus on the potential outcome and their involvement in it.

Lynn – In the past countries operated in an individual manner leading to competition between faculty. The organization was not inspiring people. We should consider building on people's success and collaborating?

Mario - We need to think about how can we bring all MOs to that sense of belonging.



### IV. WGI International Conference (10 min)

- A. Updates on progress
- WGI unable to provide financial support to board members to attend board meeting at this stage due to lack of funding. We are open to seeking funds to subsidize Board members to attend.
- Proposal for 3 days instead of 4 for board meeting. (July 1-3)
  - Visit to Carleen 29 June (15h00) Los Angeles, California
  - 01 July, Full Day Board meeting Chicago, Illinois
  - 02 July Full Day Board meeting -
  - 03 July Board meeting & MO meeting
- Carleen Glasser may be at the conference.
  - Lynn & Denzyl to meet with Carleen in Los Angeles
  - $\circ$  Open invitation to meet with Carleen on June 29th.
- B. Engagement with host countries

### X. Close (10 min)

Dates for next board meetings:

- April 12 & April 26th
- May 10th & May 24/31 (Will confirm second date after MO meeting)
- June 10<sup>th</sup>
- A. Share highlights of today's meeting and any requests
- B. Agree to:
  - 1. Follow through on agreements made today.
- C. Outline action items and next steps.
- D. Orientation to Policies & procedures
- E. Acknowledge the accomplishments of the Meeting Objectives.

Lynn & Denzyl will follow up with each individual board member for an offline meeting about their role on the board.



# WGI Financial Performance 2023

By Finance, Investment & Business Development Committee

Jan 2024

# Introduction



The financial report of the William Glasser International (WGI) for the year to December 31, 2023.

Budget vs Actual



Over all, income items WGI did less than budgeted

### • Actual 2023 vs Actual 2022

WGI did better in 2023 in the following income items

Faculty Training and Endorsements

Donations

Symposium

Investment

**Total Income** 



• Yet it did less in the following items

**Certification Program** 

Take Charge of Your Life

Membership

**Online Sales** 

WGI Merchandise Sales

Miscellaneous Items



- Digging down in the Income statement shows that the major items Certification Program and Memberships the following
- Certification Program

Five countries didn't contribute anything this year

Australia contributed 54% of the total Certification Programs income

Singapore contributed 12% of the total Certification Program Income

Highest revenue was in April \$ 9798 lowest was August \$ 60



Memberships item

Eight countries didn't contributed in 2023 income

Korea contributed 20% of the Membership income

Japan contributed 18% of the Memberships income

Highest revenue was June \$4610 lowest was August \$0

• August is lowest in both income items

# Expenditure



- Expenditures
- Budget to Actual

WGI perform better than budget intern of spending Mony except for the following items

**Accounting Services** 

IT Investments and Expenses

Parenting

**Telephone and Communication** 

**Affiliate Commissions** 

## Expenditure



• In terms of year to year 2023 vs 2022

WGI perform less than last year except for the following items

IT Investments and Expenses

Banking charges/ PayPal fees/ Interest

Transaction fees/ Foreign Exchange rate

Postage

Board Expenses

# Performance



## Profit/Loss WGI recorded \$ 5534 losses comparing to \$ 392 budgeted profit

Comparing 2023 losses to 2022 WGI losses recorded \$ 5534 less than 2022 losses which was \$ 11769

# Recommendations



1- To study best way to grow the income, specially WGI expenses almost fixed.

2- Encourage MO's to increase membership and Certification programs, which the main revenue stream

3- Adopt growth strategy regarding new country.

4- Looking for new ways for marketing WGI and its products and services.





### **Income Budget to Actual 2023**

	2023 Budget	Actual Year to Date	Diff.
INCOME			
	\$	\$	
Certification Programs	40,000.03	38,723.00	(1,277.03)
	\$	\$	
Faculty Training and Endorsements	2,499.96	1,620.72	(879.24)
	\$	\$	
Take Charge of Your Life	3,979.00	1,826.50	(2,152.50)
	\$	\$	
Training for health professionals	2,000.04	-	(2,000.04)
	\$	\$	
Workshops/Post-Certification Programs	285.00	-	(285.00)
	\$	\$	
Membership	32,499.96	21,866.00	(10,633.96)
Devetiens	\$	\$	(400.04)
Donations	2,000.04	1,810.00	(190.04)
Online Color	\$	\$	
Online Sales	99.96	-	(99.96)
Pusinaan Dovalanmant MO Covernance Dooks		\$	(1,000,09)
Business Development - MO Governance Packs	1,000.08	- ¢	(1,000.08)
WGI Merchandise Sales	\$ 210.00	\$	(210.00)
	\$	\$	(210.00)
Symposium/Summit	ۍ 4,000.00	э 3,460.00	(540.00)
Symposium/Summit	· •	\$	(340.00)
Investment / Japan Conference for 2022	\$ 22,000.00	پ 22,000.00	
	\$	¢	
Miscellaneous income	99.96	90.62	(9.34)
Transaction Fees/Foreign Exchange Rate			-
	\$	\$	
TOTAL INCOME	110,674.03	91,396.84	(19,277.19)

### Income Actuals 2023 vs 2022

	2022 Actual	2023 Actual	Diff.
NCOME			
	\$	\$	
Certification Programs	39,075.12	38,723.00	(352.12)
	\$	\$	
Faculty Training and Endorsements	1,361.00	1,620.72	259.72
	\$	\$	
Take Charge of Your Life	3,979.00	1,826.50	(2,152.50)
	\$	\$	
Training for health professionals	-	-	-
	\$	\$	
Workshops/Post-Certification Programs	-	-	-
	\$	\$	
Membership	26,818.26	21,866.00	(4,952.26)
	\$	\$	
Donations	5.00	1,810.00	1,805.00
	\$	\$	
Online Sales	90.00	-	(90.00)
	\$	\$	
Business Development - MO Governance Packs	-	-	-
	\$	\$	
WGI Merchandise Sales	60.00	-	(60.00)
	\$	\$	
Symposium/Summit	2,980.00	3,460.00	480.00
	\$	\$	
nvestment / Japan Conference for 2022	3,000.00	22,000.00	19,000.00
	\$	\$	
Miscellaneous income	272.11	90.62	(181.49)
Transaction Fees/Foreign Exchange Rate			-
	\$	\$	
TOTAL INCOME	77,640.49	91,396.84	13,756.35

### **Certification Programs**



	Janua	ary F	ebruary	March	April	Мау	June	July		Septemb er	October	Novembe r	Decembe r	
Australia			\$5,640.00		\$5,820.00			\$4,760.00			\$3,640.00			\$19,860.0 0
Canada					\$90.00		\$260.00	\$680.00					\$315.00	\$1,345.00
Colombia													\$630.00	
EART														\$0.00
France														
India													\$260.00	\$260.00
Ireland										\$640.00				\$640
Iran					\$1,688.00									\$1,688.00
Japan					\$900.00					\$640.00			\$820.00	\$2,360.00
Korea				\$1,480.00			\$600.00							\$2,080.00
Kuwait					\$620.00	\$300.00				\$420.00			\$160.00	\$1,500.00
Malaysia									\$60.00		\$80.00			\$140
Norway							\$100.00							\$100.00
North Africa/Morocco												\$420.00		\$420.00
Philippines														\$0.00
Saudi Arabia														\$0.00
Singapore		9	\$1,540.00					\$2,940.00			\$120.00			\$4,600.00
South Africa							\$120.00							\$120.00
Turkey														\$0.00
United Kingdom						\$180.00								\$180.00
UAE	\$14	0.00												\$ 140
United States			\$760.00		\$680.00						\$900.00			\$2,340.00
Indiv w/out MO							\$320.00							\$320.00
Forein Exchange Rate		0	- \$1,831.60											
TOTAL	\$14				\$9,798.00	\$480.00	\$1,400.00	\$8,380.00	\$60.00	\$1,700.00	\$4,740.00	\$420.00	\$2,185.00	\$36,891.4 0

## Membership

	January	February	March	April	Мау	June	July	August	Septemb er	October	Novembe r	Decembe r	
Australia	\$920.00	\$190.00			\$150.00	\$300.00				\$20.00	\$300.00	\$750.00	\$2,630.00
Canada	\$30.00					\$300.00							\$330.00
Colombia											\$1,200.00		\$1,200.00
Croatia													\$0.00
EIRT						\$2,925.00							\$2,925.00
France													\$0.00
Georgia											\$10.00		\$10.00
India													\$0.00
Iran				\$156.00									\$156.00
Ireland									\$975.00				\$975.00
Japan	\$2,080.00	\$1,875.00											\$3,955.00
Korea			\$4,325.00										\$4,325.00
Kuwait	\$75.00			\$75.00			\$10.00					\$75.00	
Malaysia													\$0.00
Morocco											\$155.00		\$155.00
New Zealand	\$270.00	\$20.00											\$290.00
No. Africa													\$0.00
Philippines													\$0.00
Saudi Arabia						\$75.00							\$75.00
Singapore	\$1,080.00	\$265.00		\$20.00	\$20.00								\$1,385.00
South Africa													\$0.00
UAE													\$0.00
United Kingdom		\$75.00											\$75.00
United States	\$75.00	\$345.00		\$1,160.00		\$1,010.00				\$480.00	\$75.00		\$3,145.00
TOTAL	\$4,530.00	\$2,770.00	\$4,325.00	\$1,411.00	\$170.00	\$4,610.00	\$10.00	\$0.00	\$975.00	\$500.00	\$1,740.00		\$21,866.0 0





### **EXPENDITURE Budget to Actual 2023**

EXPENDITURE	Budget	Actual	Diff.
Executive Director	\$ 51,900.00	\$ 46,500.00	(5,400.00)
Financial Manager, Webmaster, Clerical & Data Entry	\$ 27,000.00	\$ 24,850.00	(2,150.00)
Bookkeeper	\$ 900.00	\$ -	(900.00)
Legal services	\$ 1,500.00	\$ 85.00	(1,415.00)
Accounting services	\$ 1,929.96	\$ 2,250.00	320.04
Journal	\$ -	\$ -	-
Marketing and PR	\$ 3,000.00	\$ 107.29	(2,892.71)
IT Investments & Expenses	\$ 3,836.04	\$ 5,050.57	1,214.53
Office Supplies	\$ 402.00	\$ 254.93	(147.07)
Printing	\$ 200.04	\$ 575.37	375.33
Banking charges/Paypal fees/Interest	\$ 3,209.04	\$ 2,730.35	(478.69)
Transaction Fees/Foreign Exchange Rate	\$ 5,539.92	\$ 5,340.18	(199.74)
Insurance	\$ 4,082.04	\$ 2,385.10	(1,696.94)
Telephone & Communications	\$ 549.96	\$ 883.01	333.05
Postage	\$ 543.96	\$ 244.40	(299.56)
Board Expenses	\$ -	\$ -	-
Conference Expenses (Exec Dir)	\$ -	\$ -	-
Research	\$ 999.96	\$ -	(999.96)
Senior Faculty Consultant Fees	\$ 500.04	\$ 500.00	(0.04)
Emergency Account	\$ 4,000.00	\$ -	(4,000.00)
Subscription/Dues	\$ -	\$ -	-
Faculty Summit	\$ -	\$ -	-
Affiliate Commissions	\$ 189.00	\$ 5,175.55	4,986.55
TOTAL EXPENSES	\$ 110,281.96	\$ 96,931.75	(13,350.21)

### **EXPENDITURE Actual 2023 vs 2022**

EXPENDITURE		2022 Actual		2023 Actual	Diff.
Executive Director	\$	37,200.00	\$	46,500.00	9,300.00
Financial Manager, Webmaster, Clerical & Data Entry	\$	18,000.00	\$	24,850.00	6,850.00
				\$	
Bookkeeper		<b></b>		-	-
Legal services		\$ -	\$	85.00	85.00
Accounting services	\$	2,135.00	\$	2,250.00	115.00
<b>~</b>		\$		\$	
Journal		-		-	-
		\$		407.00	407.00
Marketing and PR	•	-	\$	107.29	107.29
IT Investments & Expenses	\$	5,085.31	\$	5,050.57	(34.74)
Office Supplies	\$	<u>211.43</u>	\$	254.93	43.50
Printing		\$ -	\$	575.37	575.37
Banking charges/Paypal fees/Interest	\$	3,067.33	<u>  ·</u>	2,730.35	(336.98)
Transaction Fees/Foreign Exchange Rate	\$	5,727.56	\$	5,340.18	(387.38)
		\$		,	
Insurance		-	\$	2,385.10	2,385.10
Telephone & Communications	\$	798.34	\$	883.01	84.67
Postage	\$	297.65	\$	244.40	(53.25)
				\$	
Board Expenses	\$	16,725.58		- ^	(16,725.58)
Conference Expenses (Exec Dir)		\$		\$ -	_
		\$		\$	
Research		-		-	-
		\$			
Senior Faculty Consultant Fees		-	\$	500.00	500.00
Emorgonov Account		\$		\$	
Emergency Account				- \$	
Subscription/Dues		Ψ -		Ψ -	-
•		\$		\$	
Faculty Summit		-		-	-
Affiliate Commissions	\$	162.00	\$	5,175.55	5,013.55
TOTAL EXPENSES	\$	89,410.20	\$	96,931.75	7,521.55





# PROFIT/LOSS Budget vs Actual 2023



	 2023 Jdget		al Year Date	Diff.	
PROFIT/LOSS	\$ 392.07	\$ <mark>(</mark> 5,	534.91)	<b>\$(</b> 5,9	926.98)

## PROFIT/LOSS Actual 2023 vs Actual 2022



	2022 Actual	2023 Actual	Diff.
PROFIT/LOSS	\$ (11,769.71)	\$ (5,534.91)	6,234.80





Scenario 3 WGI will do the same E	Budg		023		l Acti	ual Expenses of 2023
INCOME		2023 Budget		2024 Budget		
Certification Programs	\$	40,000.03	\$	40,000.03	Ş	
Faculty Training and	4	2 400 00			4	
Endorsements	\$	2,499.96		2,499.96	\$	
Take Charge of Your Life	\$	3,979.00	\$	3,979.00	\$	
Training for health professionals Workshops/Post-Certification	\$	2,000.04	\$	2,000.04	\$	
Programs	\$	285.00	\$	285.00	\$	
Membership	\$	32,499.96	\$	32,499.96	\$	
Donations	\$	2,000.04	\$	2,000.04	\$	
Online Sales	\$	99.96	\$	99.96	\$	
Business Development - MO						
Governance Packs	\$	1,000.08	\$	1,000.08	\$	
WGI Merchandise Sales	\$	210.00	\$	210.00	\$	
Symposium/Summit	\$	4,000.00	\$	4,000.00	\$	
Investment	\$	22,000.00	\$	22,000.00	\$	
Miscellaneous income	\$	99.96	\$	99.96	\$	
TOTAL INCOME	\$	110,674.030	\$	110,674.03	\$	· · · •
EXPENDITURE		2023 Actual		2024 Budget		
Executive Director	\$	48,100.00	\$	48,100.00	\$	
Financial Manager, Webmaster,						
Clerical & Data Entry	\$	26,350.00	\$	36,000.00	\$	9,650.00
Bookkeeper	\$		\$	-	\$	_
Legal services	\$	_	\$	1,500.00	\$	1,500.00
Accounting services	\$	2,335.00	\$	2,335.00	\$	_,
Journal	\$	_,	\$	_,000.00	\$	
Marketing and PR	\$	_	\$	1,950.00	\$	1,950.00
IT Investments & Expenses	\$	5,157.86	\$	5,157.86	\$	_,
Office Supplies	\$	254.93	\$	254.93	\$	
Printing	\$	272.21	\$	272.21	\$	
-						
Banking charges/Paypal fees	\$	3,033.51	\$	3,033.51	\$	
Transaction Fees/Foreign						
Exchange Rate	\$	5,340.18	\$	5,340.18	\$	
Insurance	\$	2,305.00	\$	2,305.00	\$	
Telephone & Communications	\$	963.11	\$	963.11	\$	
Postage	\$	244.40	\$	244.40	\$	
Board Expenses	\$	-	\$	-	\$	
	Ļ		Ļ		Ŷ	
Conference Expenses (Exec Dir)	\$	-	\$	-	\$	
Research	\$	-	\$	740.00	\$	740.00
Senior Faculty Consultant Fees	\$	500.00	\$	500.00	\$	
-	ې \$	500.00	ې \$			1 050 00
Emorgoney Account						
Emergency Account Subscription/Dues	ې \$	-	ې \$	1,950.00	\$ \$	1,950.00

Faculty Summit	\$ -	\$ -	\$ 
Affiliate Commissions	\$ -	\$ -	\$ 
TOTAL EXPENSES	\$ 94,856.20	\$ 110,646.20	\$ 15,790.00
PROFIT/LOSS	\$ 15,817.83	\$ 27.83	_

#### CHECKING ACCOUNT BALANCE

#### **Endownment Fund donations**

Edward Jones Investment Account Edownment Fund , In this scenario WGI Budget will balanced

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\$ \$	179.17		\$ \$	179.17			\$ \$	179.17
\$	166.67		\$	166.67			\$	166.67
\$	23.75		\$	23.75			\$	23.75
\$ \$ \$ \$	2,708.33		\$ \$ \$ \$	2,708.33			\$	2,708.33
\$	166.67		\$	166.67			\$ \$	166.67
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\$	16.67		\$	16.67			, \$	16.67
\$	267.42		\$	267.42			\$	267.42
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